

***Application to the Historic Preservation Commission
July 10, 2007***

Property or business owners wishing to erect a new sign or make façade changes within the Central Bennington Historic District must first submit their application to the Historic Preservation Commission for comment prior to review by the Development Review Board. The HPC review process is intended to maintain and improve the historic quality of Downtown Bennington. We appreciate your help with this effort. To facilitate this process, please submit the following information with your application to the Bennington HPC:

For New Signage:

- 8" x 10" or larger photos of existing building or location;
- 8" x 10" or larger photos or drawings showing placement of new signage on existing building. A digitally enhanced photo is preferred that shows the actual placement, scale, design and color of the signs, but a hand-rendered drawing is acceptable;
- Color samples for the new signage;
- Material sample or material description for new signage;
- Any other information that would aid the HPC commissioners visualize the new sign that may be useful in making a decision or recommendation.

For Façade Changes:

- 8" x 10" or larger photos of existing building or location;
- 8" x 10" or larger historic photos of building or location, if readily available;
- Architectural plans including all elevations, if available and appropriate;
- Floor plans and landscape plans, if available and appropriate;
- Specification sheets, architectural drawings, or photos of replacement windows, doors, roof or other materials, if appropriate;
- Sample replacement windows or other replacement materials, if available;
- Color palette of the proposed design scheme;
- Anything else that would help HPC commissioners visualize the proposed, existing or historic features of the building.

For further information about your historic neighborhood and guidance on appropriate sign and design changes, please consult ***Time and Place in Bennington: A Handbook for the Central Bennington Historic District***. The handbook is available in the town offices and at the Bennington Free Library.

If you have any questions or if you would like to arrange for a preliminary meeting with the HPC to discuss your project prior to submitting your application, contact Scott Murphy at 442-1037.